



Invitation

The Irene W. Pennington Planetarium at the Louisiana Art & Science Museum (LASM) is delighted to invite you to this year's Southeastern Planetarium Association meeting in Baton Rouge, Louisiana 21–22 July. This year's meeting is a joint meeting in conjunction with the International Planetarium Society's conference in Baton Rouge 22–26 July.

We believe the International Planetarium Society's conference will be an ideal opportunity for SEPA membership to both meet separately as an affiliate and participate in the IPS conference. SEPA paper sessions will be held at the Belle of Baton Rouge Hotel, while our SEPA business meeting will take place at the Hilton Hotel on Thursday, 26 July.

During our business meeting at last year's conference in Young Harris, GA, SEPA Officers decided to waive any registration fee for the meeting in Baton Rouge. Although registration is *free*, you must complete and submit the enclosed registration form. The Belle of Baton Rouge Casino & Hotel has offered a conference rate of \$119 plus tax for the one night. To receive the conference rate, please use SEPA as the Corporate/Promotion code when making your reservation online: <http://belleofbatonrouge.com> or over the phone: 1.800.676.4847. For those of you attending the IPS conference while staying at the Belle of Baton Rouge, you must book your stay separately.

As an added incentive, SEPA professional development funds will pay 50% (\$200) of the \$400 IPS conference registration fee for the first 20 people to register for both SEPA and the IPS conferences. You must be a current member of SEPA and IPS, and must register for IPS online to take advantage of this offer.

For many SEPA members who otherwise do not attend an IPS conference, a joint SEPA-IPS meeting will provide an opportunity for them to meet, confer, network and share with fellow planetarians from around the world.

We look forward to your participation at the SEPA meeting in July.



SEPA 2012 REGISTRATION INSTRUCTIONS

The attached pages include a registration form for the SEPA conference and a submission form for those who wish to make a paper/workshop presentation at the conference. These forms may be returned in a variety of ways.

EMAIL:

Delegate Registration: separegistration@lasm.org

Presentation Submissions: sepapapers@lasm.org

FAX:

Both documents may be faxed to 225.214.4029

MAIL:

Documents may be printed out and mailed to:

Louisiana Art & Science Museum
SEPA 2012
100 River Road S.
Baton Rouge, LA 70802

Delegate Registrations must be received by 1 July, 2012
Paper Submissions must be received by 21 June, 2012

IPS2012 REGISTRATION INSTRUCTIONS

After you have submitted your SEPA registration using one of the above methods, you may register for the IPS conference online at <http://ips2012.com>. On the "Payment" step of the online registration process, enter **SEPA2012** in the Discount Code box. This code will eliminate \$200 from the IPS member registration fee for the first 20 SEPA members to register. The code does not cover additional expenses such as the banquet, or tour fees. If you receive a message that the code is not valid, then it has already been used to capacity. If you are not a member of both SEPA and IPS, or have not registered for both conferences, and you attempt to use this discount code, it will be removed, and you will be required to pay the full IPS member or non-member registration rate.

HOTEL RESERVATION INSTRUCTIONS

To receive the conference rate of \$119 plus tax, please use SEPA as the Corporate/Promotion code when making your reservation online: <http://belleofbatonrouge.com> or reference the Southeastern Planetarium Association room block when making your reservation over the phone: 1.800.676.4847.

To receive the conference rate, room must be booked by 1 July, 2012

**Southeastern Planetarium Association
2012 Conference
21–22 July, 2012
Baton Rouge, Louisiana**



**Delegate Registration Form
One form per delegate
Must return by 1 July, 2012**

NAME

ORGANIZATION

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WORK PHONE

FAX

ADDRESS

CITY

STATE

POSTAL CODE

EMAIL

This is my first time attending a SEPA meeting: Yes ☐ No ☐

CONFERENCE REGISTRATION

Registration includes opening reception, 1 breakfast, 1 lunch, and 1 break.

AGENDA

Saturday

21 July

15:00–20:00

SEPA check-in/registration at Belle of Baton Rouge Casino & Hotel

18:00–20:00

Reception at Belle of Baton Rouge Casino & Hotel

Sunday

22 July

08:00–09:00

Breakfast at Belle of Baton Rouge Hotel

09:00–17:00

All sessions, pre-business meeting, and lunch at Belle of Baton Rouge Hotel (meeting rooms)

17:00

SEPA concludes, IPS conference begins

LIABILITY RELEASE

I hereby release SEPA, its officers, the conference host, the City of Baton Rouge, the Louisiana Art & Science Museum, and all their members from liability while traveling to, while at, and while returning from the 2012 SEPA conference.

NAME

SIGNATURE

DATE

THIS FORM MUST BE RETURNED BY 1 JULY, 2012

SEPA PAPER/WORKSHOP SUBMISSION FORM

NAME

ORGANIZATION

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PAPER

☐

WORKSHOP

☐

WORK PHONE

PRESENTATION TYPE

EMAIL

TITLE OF PAPER/WORKSHOP

EQUIPMENT REQUIRED

Video Projector

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Computer

☐

Portable Planetarium

☐

Other

☐

PLEASE NOTE

- Paper length will be limited to 15 minutes with an additional 5 minutes for questions
- Workshops will be limited to 45 minutes; longer sessions can be arranged if necessary
- You must email your paper/wkshp submission and abstract to sepapapers@lasm.org by 21 June
- You must be a SEPA member to present a paper/workshop at SEPA 2012

ABSTRACT

Please briefly summarize your presentation.

THIS FORM MUST BE RETURNED BY 21 JUNE, 2012